



# **SELF STUDY REPORT**

**FOR**

**3<sup>rd</sup> CYCLE OF ACCREDITATION**

**AMGURI COLLEGE**

**AMGURI, SIVASAGAR, ASSAM**

**785680**

**[www.amguricollege.com](http://www.amguricollege.com)**

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**February 2023**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Amguri College, a premier institution of higher learning, situated in the border area of Assam and Nagaland states saw the light of the day on the 17th of July, 1967. From being born as an institution placed against many odds for existence in the days of its infancy, today it has blossomed into a full –fledged tree of knowledge, scattering the rays of education and enlightenment to a large geographical expanse. Behind its august birth, there lies buried the sincere efforts and blood-sweating entrepreneurial missions of a large number of socialites, educationists and social activists. The institution since its days of foundation has been on the mission of endeavouring its level best to work for the upliftment of the society by way of producing quality human resources, replete with both academic excellence and moral virtues and side by side ensuring the professional establishment of the bright students.

It's a co-educational hub with its affiliation to Dibrugarh University, initially offering only B.A Degree but in 2013 it added Commerce Stream as a noble gesture of positively appreciating and responding to emerging needs of the society. It is worth mentioning that the college was recommended as a Community College by UGC for two consecutive sessions 2014-15 and 2015-16. The College has also introduced Distant Education Modes of education through two portals namely Krishna Kanta Handique State Open University Study Centre and Dibrugarh University Distance Study Education Centre. Both of these centers have successfully catered to the academic needs of those who can't pursue conventional mode of education for multiple reasons but are reported to have expressed their satisfaction on obtaining both Bachelor and Master Degrees in certain specific subjects. Just before the 2020 lockdown, the college introduced Add-on Courses which have been recognized by Dibrugarh University since 2021 and in the times to come, it has cherished the dream of introducing the Science Stream and Vocational Streams showing its determination to respond positively to the academic demands of the society which has been getting more and more oriented towards science education and vocational courses as per call of the hour

### **Vision**

The college endeavors to impart knowledge to flourish the innate talents and qualities of the students and facilitate their all round developments through academic and co-curricular activities. The college emphasizes on making the students innured to the present day cut-throat competition while side by side giving emphasis on emboldening their morale. It furthermore envisions the august prospect of having seen all of its academic products establishing themselves from the perspectives of employment, contributing to the all-round development of the society covering social political and economic aspects and to the evolution of a knowledge-laced society where their knowledge is appreciated. Its vision is also rooted in the capacity of its students in transforming the society into a holistic one fighting the menace of the different social political and psychological scourges and throwing them out of the society while also seeing to it that all of its academic products are very much sensitive to gender issues and culture the highest levels of gender sensitivity. At the same time, last but not the least the college wants to implant in the mind of its students as part of its august vision the sensitivity to environmental issues in the backdrop of the global preoccupation with environmental issues, making the community of teachers and students culturing the highest level of environmental sensibility

and sensitization , a call of the hour. Thus the college has a vision to build a quality society by producing highly qualified, ethically strong and disciplined citizens through its endless journey of institutional activities.

## **Mission**

Our mission includes provision of specialized attention to students, instilling of ethical values, and the growth of a sense of discipline, of belongingness to the institute, nation and the entire human society. This apart everyday the institution regularly sees to it that the economically unprivileged downtrodden students with highest level of academic excellence are given free admission in most cases and not only admission fees are waived but also even the avenues of accessing merit scholarships are presented before them only with the aim of making them self-supporting their higher educational courses . Going by further, the institution stakeholders even see to it those bunch of students enjoy access to special library facility, loan facility from library , and also have access to scholarships from trusts founded and contributed to by good Samaritans who also happen to be either ex-employee of the college or the college alumnus. Non-stop the academic mechanism sees to it that the students can feel the presence of an ambience wherein education , morality, ethics, accountability of highest standards are cultivated and showcased. In terms of gender sensitization too the college administration and the fraternity of teachers ensure in their classroom the conduction of classes on gender sensitivity to evolve the gender sensitivity of the students while also working with the mission that each and every students harbours environmental sensitivity doing their best for the protection, flourishing , enrichment and beautification of the environment in a world grappling with environmental issues and challenges.

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

- Amguri College is a Provincialized, UGC recognized and Cycle-2 NAAC accredited college
  - It enjoys sufficient enrolment in UG Courses
  - It enjoys cooperation from the public in different spheres of the college activities
  - It is located in a Semi-urban area having good communication facility from the town with no Higher Education Institution within a radius of 15 KMs.
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- The college has sufficient land area having suitable soil for construction of buildings and creation of infrastructure amenities like playground, multi-storied building etc.
  - State of the art infrastructure facilities using modern IT equipment/software like Digital Classroom, Wi-Fi, Video Conferencing System, E-library/Digital Library etc are available
  - Uninterrupted power supply through the installation of high-powered electric generators & electric transformer.
  - Majority of the teachers have long years of teaching experience. Besides, a good number of dynamic young teachers have joined the teaching services.
  - Many of the teachers have registered themselves in Ph.D courses in different universities. Apart from that many teachers are engaged in self-funded and institution-funded research projects.
  - The Teachers have been very much dedicated towards the students without having any preoccupation with their quality. Overcoming and overriding issues pertaining to quality intake, the teachers show their confidence by implanting the seeds to study rigorously among the students who due to being

unprivileged or under-privileged have failed to explore their fuller potential. To achieve the noble goal the very teachers manage extra time and extra classes to deal with the extremely raw or dunce students, providing the latter not only academic support, but also physical, psychological and mental support and which has been found to have paid off with students hailing from the marginalized, socially economically downtrodden sections have established themselves academically bringing flood of cheers to the college community

- The college is helmed by a Dynamic Principal having good vision on higher education
- The college has been recently recognized as the Community College by UGC and the college has been permitted to offer skill based courses.
- Well-furnished and well-equipped library having sufficient spaces and adequate number of reading materials are additional glories of the college

### **Institutional Weakness**

- The college has no autonomy in curriculum design of the undergraduate courses. The curriculum is prescribed by the affiliating university.
- The college has manpower shortage and has been working with faculty strength of 34 teaching and 7 non-teaching staff
- It has been constantly reporting poor quality of input. Majority of the students are from rural background and tea garden manual labour community and as such have reported low penchant for higher education
- These students are given extreme and additional and remedial care to orchestrate their growth curve but despite systematic and planned efforts by the administration, IQAC and the body of teachers, least recognized success has been achieved owing probably to their genetic conditioning which hinder their academic growth despite administered with sufficient intervention strategies
- Single faculty department still exists in the college and which is none other than the political science
- Despite the existence of language laboratory, students have been struggling to boost their competence in English despite being administered intervention strategies
- Collaborations with industry/consultancy firms have been planned and inked but despite that all the industry partners cite communication issues as the lacuna to continue and sustain the tempo of collaboration and coordination
- Absence of professional courses has been causing a failure to meet the demand in the labour market.

Inability of the outgoing students to pursue higher education due to their poor economic background, for which they end up looking for tiny income generating activities has really soiled the image of the college to a greater extent

### **Institutional Opportunity**

- There is an ample scope for opening up of PG and Professional courses provided the government sees to it that the college has been struggling with faculty insufficiency, accordingly takes initiatives to create new posts in departments such as English & Sociology being the two most demanding subjects in the domain of PG
- Right now some add-on courses have been opened and in the times to come some more add-on courses

will be introduced as mooted by IQAC and the college management

- There are possibilities for provincialization of Commerce Stream in the college provided the government understands the demands of the contemporary times for commercial education
  - There are possibilities for more collaborations with university/industry/consultancy firm for opening up of skill based and job-oriented courses and the latter has to come forward overcoming the mindset of incommunicado status of the college
  - There lies scope for opening of study centres like Gandhian study centre, Permanent Pre-entry in Service Coaching Centre
  - There are opportunities for enhancing employability of students through introduction of new courses like Tea Plantation Management and other managerial courses
  - Moreover many vocational courses can be introduced
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- The college can in the times to come fully bank upon solar power by planting solar grids in the college campus promoting green energy but only with the cooperation from the government and good Samaritans
  - The College has the opportunity to mobilize revenue by planting and curating more and more Sanchi Plants
  - The Vermicompost plant of the college has started functioning and the college has started realizing revenue from the same and simultaneously it can generate revenue from upgrading its existing pisciculture practices

### **Institutional Challenge**

- The Institution is required to develop research facilities within the campus of the institution to promote research activities to contribute more to the society
- It has been long facing the challenge to train the students to face the modern cut-throat competition of job market by boosting their communicative competence, their soft skills, vocational skills, academic skills and managerial skills despite putting the best foot forward in devising strategies aimed at upgrading their all-round development
- The college has been struggling immensely to enhance the self-employability of the students despite administering best possible intervention strategies
- The college has so far written more than couple of times to the government to sanction more and more faculty in the departments like English wherein without adequate number of teachers conduction of general classes has turned out to be nothing but impossibility . This has too a great extent hampered the full-fledged flow of the department of English which has been often considered as the hub of an institution of higher learning
- The institution has been trying its level best to conduct campus placement of students through collaboration with industries and other employers but citing communicational and transportational lacuna , most of the industries and employers have cited their inability and indifference in this regard
- The institution has not been able to transform itself into a Higher Education hub of the district as well as the entire state only because of the fact that insufficient manpower has turned out to be a burning issue
- The college has been also facing challenges convert the college into a centre of attraction of the meritorious higher education aspirants in the district as well as the state in order to prevent the present migration of good quality students to other urban colleges.

- It has been also facing the challenge of ensuring 100% Carbon Foot Print inside the campus

It has been working on fully rendering itself dependent on solar power by installing and upgrading solar infrastructure which requires investment from and donation by good Samaritans

## 1.3 CRITERIA WISE SUMMARY

### Curricular Aspects

Amguri College is an affiliated college of Dibrugarh University, and as such follows a pre-determined syllabus set by the affiliated University. Within its limits, the college is committed to inculcate knowledge and experience for the holistic development of the students. A good number of teachers are the member of the Board of Study of the Affiliating University contributing to the development of the structure of the curriculum.

For a systematic academic delivery, class time-table, workload, academic calendar and other such preparations have been generally made well in advance. At the end of each academic session, departmental reports, teachers diary, extension works are collected and verified by the Principal and Vice-Principal and feedbacks are shared with teachers through a brainstorming session keeping in mind the holistic interest of the students. Teachers are encouraged to have participation in the Faculty Development Programmes including Short Term Courses, Refreshers, Orientation Programmes both within the discipline and across the relevant disciplines and to pursue research activities including conduction of surveys, compilation of reports apart from being encouraged to pursue research works within the scope of their subject domains so as to update knowledge in their subject and to disseminate the same among the academia in the greater academic interests and among the students to facilitate their better understanding of the subject and to contribute to the enhancement of the knowledge of the latter in the greater academic interests of all

Generic Electives, Skill Enhancement Courses and Ability Enhancement Compulsory Courses are generally designed and prescribed by the affiliating university and to ensure its immaculate image of responsibility, the institution ensures that in addition to the mandatorily prescribed courses, add-on courses too are offered to students which enable them to critically analyse various issues relating to gender, human values, environment and sustainability apart from ethics. Amguri College uses ICT for making teaching learning process more effective and student-centred. Every departments of the college has its own projector for ICT enabled classroom. For the practical/experimental knowledge, projects, practicals are specially arranged. Departments take initiatives to ensure students participation in online workshop and classes conducted by different institutions across India.

### Teaching-learning and Evaluation

Amguri College put its all efforts for the holistic development of the students. The college fraternity uses beginner student-centric methods so that learning becomes more facile, attractive to the students and enables them to realize their potentials, to utilize very learning while identifying the challenges and to the best possible extent helping the community of students to evolve themselves intellectually, translating themselves into various capacities such as teachers, mentors and leaders and thereby change the society in a positive direction disseminating knowledge, information while also working out to diagnose the social psychological mental growth bottlenecks and to redress the menace of the same by translating the vberly bottlenecks into growth facilitators. Thereby the very student-centric methods utilized for service proves its efficacy which is

often considered as the cornerstone of real education. Some of the experiential, participative and problem-solving teaching methods used by the college are mentionworthy.

Micro teaching and macro teaching practices are conducted among students by the teachers thereby facilitating them with firsthand knowledge which in turn is expected to translate the interested community of students keen to take teaching as profession as efficacious future teachers. The department of Education in its psychology lab provides experimental and experiential training of psychological issues to the major students. Fully equipped language lab managed by the department of English provides opportunities to the students to assay and develop their language skills in English language, paving the way for the indispensable betterment of their communication often hailed as cornerstone for grabbing jobs, appearing in competitive exam and then pursuing higher studies

The Program Outcomes (PO) and Course Outcomes (CO) are adopted for all programs offered by the institution in accordance with “Dibrugarh University” guidelines. Learning outcomes form an integral part of college vision, mission and objectives. The learning objectives are communicated through various means such as college prospectus, Principal’s address to students and parents, Alumni meets and dissemination in classroom by concerned staff. These are also prominently featured on college boards, college magazine and other publications brought during conferences and seminars.

### **Research, Innovations and Extension**

Amguri College encourages students not only to gain up to date academic knowledge but also to delve into efforts to be creating new knowledge, coming out with new products and last but not the least innovative ideas. The activities undertaken by several academic bodies of the institution are discussed below:

**Institutional Innovation Cell:** The IIC is the cell which is solely responsible for the innovative growth of the students. The cell supports innovative ideas and ensures that the students enjoy proper supervision and mentoring by concerned teachers, leading to stimulation of their thinking and creativity power which results in the birth of ifeasible innovative concepts and ideas which are subsequently vetted by the teachers. Once concerned teachers fully satisfy themselves about the quotient and applicability and relevance of those innovations, they endorse a go-ahead signal towards the very ideas, born in the brains of properly mentored students and moreover through the agency of concerned teachers the very students enjoy access to funds for putting their ideas into practices.

Amguri College through different bodies in the college regularly organises extension activities in the neighbourhood and suburbs of the institution contributing to the sensitization of students towards community issues, gender disparities, social inequity etc. and thereby implants in them social values, ensuring their upbringing with focussed social responsibility. A brief description of some of the societies are as follows:

NSS is a central sector scheme of government of India under department of Youth Affairs & sports with an aim to develop the personality of the student-volunteers through community services, making them sensitive and responsible human beings with the awareness of the socio-economic realities of India.

Women Studies Centre brings about awareness and sensitivity among the students and instills in them the desire to work for an equitable society for women through various activities such as poster-presentation, debates and discussion with eminent individuals. The Centre also organised different international days associated with women development. National Cadet Corps, Eco Club, Green Club are other extension

work conducting bodies engaged in promoting such extension activities

### **Infrastructure and Learning Resources**

Amguri College has constantly endeavoured to provide quality education and has always ensured all round development of the students in order to possess and create awareness of social, psycho-social and mental issues of relevance, sense of responsibility, accountability, obligation to the society and the perception of the necessity for the empowerment of women. Located in the nestle of greenery boasting of tea gardens, bamboo plantations and paddy fields at the NAGA Foothills of Assam- Nagaland border, the college is a natural gem. The institution has a well-maintained, user-friendly and robust infrastructure conducive to teaching, learning and facilitative to comprehensive development of the students.

The college library is fully Wi-Fi enabled (password protected) and has considerable sitting arrangement provision exclusively for both teachers and students. The Kiosk for the teaching fraternity is well-equipped with sufficient infrastructure as required in a modern-day reading room and similarly for students too. Round tables and chairs have been adequately furnished in the open reading room of the very students. The Internet Zone has been integrated into the infrastructure of the library with an exclusive kiosk wherein both teachers and students can have access to the internet for aiding their study, learning, teaching and research work. The very entry point of the reading rooms of the library salutes the teachers and students with two stands one dedicated to the daily news papers in national and regional languages and the other one dedicated to the periodicals of state, national and international stature. The library boasts of an e-resource center where 6 nos. of computer have been installed for the students who at their convenience with assistance available from the library help desk can surf the database and accordingly locate and request allocation of physical copies of the resources via their college library cards. Some e-resources have been made accessible to the students through the allocation of the N-List user id and pass words, helping them a lot. The library administrator ensures that the faculty members do have access to the very N-List user id and pass Words

### **Student Support and Progression**

The college ensures that efficient tracking of student progression has been monitored. The students database have been archived from time to time recording their completion of PG Programmes, Diploma Programmes, Clearance in Competitive Exams and their Employment and Self-Reliance Status

The College has an **ALUMNI ASSOCIATION** established in the year 2002. Very recently the association has got registered, an welcome progress in the better interests of the institution. The very association showed its bonding with the college undertaking and partially financing projects like construction of guest room, rest-room, boundary wall thereby showing its indelible and eternal relationship with the college. The Alumni Association has even made commitments in the recent days to undertake more such projects and this apart even has proposed complete financing of a structure to be named Alumni Building. Not that the Alumni association plays the role only in financing infrastructure projects but it has even extended its wings of activity by including within its domain of responsibility the catering of educational support to students. This educational support to students has been ensured in two ways: first the members of the association finance the procurement of books for distribution among the financially down-trodden students and then has been reported to be planning financing of scholarship for the meritorious but economically weaker students. Among the Alumni some of them have even volunteered to provide extra-remedial education to the students both inside and outside the college campus, showcasing their goodwill gesture towards the college fraternity. The alumni

regularly conducts meetings within the premises of the colleges apart from organizing annual alumni meets where different aspects of the colleges including its strengths, weakness, opportunities and targets are studied and accordingly resolutions are undertaken. The Association is also found to have regularly organized Poet-Meet, Exam Appearing Workshops, Drama Workshops. The resolutions and decisions undertaken in those meetings are communicated in detail to the college administration for the vetting and implementation of the same. In other words, the alumni provides all sorts of logistic support to the college administration for advancing the prospects of the college in all domains.

### **Governance, Leadership and Management**

Amguri College follows the universally acknowledged practice of decentralisation

in its truest sense, in all the three important pillars of the institution, viz. academics, administration and extra-curricular activities. The practice of decentralisation and participatory management is reflected in all the activities of the College through a strong and efficient Organogram of Committees/Societies which include the IQAC, the Staff Council, Student Council, Different Committees and various Cultural Societies. All the major stakeholders of the College including The Management, The Governing Body, The Principal, Teaching and Non-Teaching Staff, Parents, Students and Alumni work in coordination and collaboration as in a democracy to ensure proper governance following the clearly defined rules of accountability, obligation and responsibility for the execution of their duties and responsibilities.

The Vision and Mission of Amguri College are reviewed and redefined from time to time in view of changing national and global trends in education. Goals are set to attain the objectives enshrined in national policy for higher education along with ensuring provision of quality higher education to the marginalized. The goals are also set keeping in view the demands of NEP, 2020. The institution's Vision and Mission reflect the distinctive characteristics of the institution. The College caters to the educational, social, cultural and economic needs of the society. All these characteristics are reflected in its policies. High quality educational programmes and healthy practices are being implemented keeping in mind the policy of uncompromising adherence to the values and principles of inclusion, responsibility and social accountability. Frankly speaking the vision of the college is to reach highest level of excellence in production of manpower who will be shouldering the greater responsibility of facilitating the progress trajectory of the society and as such the college has cherished the mission of providing quality education accessible to all irrespective of caste, social background, and economic background. The Govt Assam, Governing Body and the Principal together work towards the designing and implementation of the institutional quality policy. The various administrative and academic departments of the College are effectively governed through a constitution of mandatory bodies

### **Institutional Values and Best Practices**

About 65 percentage of students of Amguri College are girls and of which 80 percentage belongs to the so-called marginalized community comprising of Tea Garden Tribes and other tribes of Assam known for being indifferent towards education while being cursed with economic backwardness and monetary insufficiency. The vision is to create a safe and holistic space and environment for the students by providing them access to quality education in a campus where gender sensitization in its highest form exists and the weaker gender usually command all due respect and assistance enjoyable in a society committed to girl child education under different so-called girl-child centric initiatives of the central govt to empower the gender in question.

Amguri College show respects to all culture and traditions of different groups. Amguri College organizes different events to build a nation of youth who are noble in their attitude and foster high levels of moral responsibility. In its Annual college week, the college organizes and conducts several activities to build and promote cultural and spiritual values among the students and staff which develop tolerance and harmony among students hailing from different cultures. To develop the emotional and religious feelings among the students and the faculty significant days relating to culture of different groups living in and around Amguri College are celebrated on the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony. This thereby promotes the sense of harmony and social integrity among students from the various cultures and different language speaking communities. Cultural, linguistic, emotional and religious identities are thus respected and efforts are made to bridge the gap among all these in the better interest of the college, the state and the nation. This apart the institution has facilitated provision of free studentship for students from the marginalized community and the unprivileged and under-privileged female students from other communities while emphasizing the promotion of best practice in terms of environmental conservation.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	AMGURI COLLEGE
Address	AMGURI, SIVASAGAR, ASSAM
City	Amguri
State	Assam
Pin	785680
Website	<a href="http://www.amguricollege.com">www.amguricollege.com</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Ashfia Sultana	03772-253080	9435056040	03772-253080	amguricollege@yahoo.in
IQAC / CIQA coordinator	Himanta Borgohain	03772-253035	8822087914	03772-253035	himanta2014tab@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Assam	Dibrugarh University	<a href="#">View Document</a>

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	10-10-1998	<a href="#">View Document</a>
12B of UGC	10-10-1998	<a href="#">View Document</a>

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	AMGURI, SIVASAGAR, ASSAM	Urban	14.99	6601.27

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,Sociology	36	H.S.	English + Assamese	60	44
UG	BA,History	36	H.S	English + Assamese	60	15
UG	BA,Economics	36	H.S	English + Assamese	20	13
UG	BA,Assamese	36	H.S	English + Assamese	60	48
UG	BA,Political Science	36	H.S	English + Assamese	50	43
UG	BA,Education	36	H.S	English + Assamese	40	18
UG	BA,English	36	H.S	English + Assamese	30	11
UG	BA,Philosophy	36	H.S	English + Assamese	50	12
UG	BA,Computer Science	36	H.S	English + Assamese	50	24
UG	BCom,Commerce	36	H.S	English + Assamese	60	6

### **Position Details of Faculty & Staff in the College**

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				5				15			
Recruited	0	0	0	0	3	2	0	5	8	6	0	14
Yet to Recruit	0				0				1			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				17			
Recruited	0	0	0	0	0	0	0	0	7	8	0	15
Yet to Recruit	0				0				2			

<b>Non-Teaching Staff</b>						
	<b>Male</b>		<b>Female</b>		<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government						6
Recruited	2		1		0	3
Yet to Recruit						3
Sanctioned by the Management/Society or Other Authorized Bodies						7
Recruited	5		2		0	7
Yet to Recruit						0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### Qualification Details of the Teaching Staff

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	2	0	3	3	0	8
M.Phil.	0	0	0	0	0	0	4	2	0	6
PG	0	0	0	3	0	0	1	1	0	5
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	2	1	0	3
PG	0	0	0	0	0	0	5	7	0	12
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	1		0		1

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	92	0	0	0	92
	Female	106	0	0	0	106
	Others	0	0	0	0	0

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	7	6	4	12
	Female	7	7	8	9
	Others	0	0	0	0
ST	Male	5	5	1	11
	Female	13	1	2	6
	Others	0	0	0	0
OBC	Male	129	133	89	120
	Female	176	142	100	171
	Others	0	0	0	0
General	Male	21	15	9	20
	Female	21	27	21	22
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		379	336	234	371

**Institutional preparedness for NEP**

1. Multidisciplinary/interdisciplinary:	The total enrollment in an institution to implement NEP is to be 3000. NEP emphasizes on infrastructural amenities to provide quality education which Amguri College needs more development in
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	<p>infrastructure. If NEP implemented in Amguri College, it needs more faculty, but the college, at present, has only 19 sanctioned teachers. With such a small number of teachers, it is not possible to provide proper education. As the NEP is implemented, more courses will be introduced with technical courses, new equipment or teaching learning materials will have to provided. But a rural college like Amguri College which lacks many sorts of infrastructure, will face tremendous problem in reaching out the outcome. Apart from all these, Amguri College is prepared, though being poor in strength of men power to implement interdisciplinary mood. Though it is said to be started the multidisciplinary mood of learning, it is somehow seeming blur as the institute is purely an Arts section. Apart from all the infrastructural lacking, the college is committed to introduce the new mood of education keeping in mind the better prospect of the student community.</p>
2. Academic bank of credits (ABC):	<p>As we are Affiliating college of Dibrugarh University, we have very limited scope for availing this facilities until and unless the Affiliating University adopted ABC.</p>
3. Skill development:	<p>NEP emphasizes on technical upgradation of the students to prepare them as digitally equipped. Amguri college is working on the different segments of offering courses as per necessity based depending on the existing faculty. If science and technology-based courses are offered, it will definitely be a need of faculty, which, we are expecting from the Higher authority.</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>According to the NEP 2020, language is a negative factor as there is a problematic teacher to student ratio in India, thus introducing mother languages for each subject in academic institutes is a problem. Sometimes, finding a competent teacher becomes a problem and now another challenge comes with the introduction of the NEP 2020, which is bringing study material in mother languages. The Indian Government wanted to follow in the steps of other countries like China, Germany, France where the foreign student needs to learn the language of the country to understand the country better, and India has 22 active languages and not one national language like in the other countries. In this matter, Amguri College is trying to find out the suitable</p>

	mood of solving the issue in the greater interest of the students.
5. Focus on Outcome based education (OBE):	As per NEP 2020, students willing to complete their graduation have to study for four years. Moreover, they will be awarded certificate if the leave the course after completing the first year. This might encourage the pupil to enroll themselves in the course as they will be benefitted with a certificate also.
6. Distance education/online education:	It is also said in NEP to introduce Open Distance Learning. But practically, it will hamper the present mode of offline education. Yet Amguri College at present is running Distance education of KKHSOU and Dibrugarh University.

### Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes. Established in the Year 6th January 2018
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes, For the Session 2022 Students Coordinators : Porikhit Gogoi Teacher Coordinator : Mrs. Anil Hazarika
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	Voter Registration camp for the eligible students in the campus. Voter awareness camp conducted at various tehsil places Amguri . Voter awareness camp conducted for disabled persons & senior citizen at various villages. Voter awareness guest lectures conducted for in-house students.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	1. Graduate Constituency voter awareness & registration drive conducted in College adopted villages with the help of district administration.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by	Voter registration drive conducted at Institute for above 18 yrs of age students.

ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.

## Extended Profile

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### 1 Students

#### 1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
690	620	687	818	790

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 37

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
34	34	34	34	34

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
123.43	150.45	83.24	63.72	20.39



## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1

**The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**

**Response:**

- Amguri College is an affiliated college of Dibrugarh University, and as such follows a pre-determined syllabus set by the affiliated University. Within its limits, the college is committed to inculcate knowledge and experience for the holistic development of the students.
- A good number of teachers are the member of the Board of Study of the Affiliating University contributing to the development of the structure of the curriculum.
- For a systematic academic delivery, class time-table, workload, academic calendar and other such preparations have been generally made well in advance.
- At the end of each academic session, departmental reports, teachers diary, extension works are collected and verified by the Principal and Vice-Principal and feedbacks are shared with teachers through a brainstorming session keeping in mind the holistic interest of the students
- Teachers are encouraged to have participation in the Faculty Development Programmes including Short Term Courses, Refreshers, Orientation Programmes both within the discipline and across the relevant disciplines and to pursue research activities including conduction of surveys, compilation of reports apart from being encouraged to pursue research works within the scope of their subject domains so as to update knowledge in their subject and to disseminate the same among the academia in the greater academic interests and among the students to facilitate their better understanding of the subject and to contribute to the enhancement of the knowledge of the latter in the greater academic interests of all
- Amguri College uses ICT for making teaching learning process more effective and student-centred. Every departments of the college has its own projector for ICT enabled classroom.
- For the practical/experimental knowledge, projects, practical, field trips are specially arranged. Departments have also taken initiatives to ensure students participation in online workshop and classes conducted by different institutions across India. Proper guidance is also provided in this regard by the teachers of the department.
- Besides its academic credentials, Amguri College also offers add-on courses for skill development among students. All the departments have their own add-on courses. A beneficiary student of Amguri College can get admitted in any add-on course irrespective of their department.
- Amguri College divides the students in small section providing mentor for each group for academic and other individualized discussions.
- Amguri College not only gives importance on academic aspects but also prioritizes the mental health of the students. The career counselling cell and the stress management cell are the main part of the college which looks after this aspect.
- Education is a dialogic process and feedback system guarantees accountability. Feedback forms for students, teachers, alumni, employers, parents and the non-teaching staff are displayed on the

college website for the requisite stakeholders to evaluate the college confidentially and articulate their suggestions. The feedbacks are systematically analysed by the College Authority.

- Amguri College endeavours to raise the consciousness of the students how gender-based inequalities, neglect of environmental concerns and lack of ethics affect the individual growth. Those programs have a significant contribution to make them a mindful citizen having sensitivity towards the society.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1

**Number of Add on /Certificate/Value added programs offered during the last five years**

**Response:**

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 1.2.2

**Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years**

**Response:**

**1.2.2.1 Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
99	104	93	145	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1

#### **Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

##### **Response:**

\* Generic Electives, Skill Enhancement Courses and Ability Enhancement Compulsory Courses are generally designed and prescribed by the affiliating university and to ensure its immaculate image of responsibility, the institution ensures that in addition to the mandatorily prescribed courses, add-on courses too are offered to students which enable them to critically analyse various issues relating to gender, human values, environment and sustainability apart from ethics.

\* The college has fully functional NSS, CHSC, Eco club, Green Club, Women Faculty Members Wing etc., which regularly organise socially, morally and environmentally significant events. The main objectives of those programmes is to engage the students with socio-cultural issues along with environmental issue so that they can develop a holistic appreciation of the significance of those issues, expected to convert them into responsible students of the college and accountable citizens of the society in the days to come. The NSS & ECO CLUB & the College Health & Sanitation Club under its extension nactivities take the students out into the lap of nature through visit to the nearby villages and get the students acquainted with the prevalent reality and furthermore ignite their thinking brain to come out with strategies that can revolutionize the prevailing landscape by ensuring upgradation of the same

\* Intellectual Property Rights workshop have been organised by the college to educate them about the issue and students have been encouraged thereby to come out with patented solutions if possible for the overall development of the society in the relevant domains

\* Amguri College has signed different MOU with some of the prominent educational institutions of Assam as well as North east India. The aims of those MOU are restricted not to the academics but also includes aspects of exchange of cultural, social, intellectual, psychosocial and human values.

\* Amguri College believes in democratic principles and feels that it is the very duty of the college community to develop the leadership and management quality of the students. And thus every year the college union election gets conducted following the Govt. of Assam rules and guidelines in this regard. After ensuring a free and fair election, the winners of different portfolios of the Student Union have been usually administered the oath of sincerity and secrecy.

\* Amguri College is situated in a rural area of Assam-Nagaland border and surrounded by Tea tribe community. It is a known fact that the tea tribe community still practices many superstitions and black magic mostly related to health issues. The department of Economics conducted a street play on 8th

January 2022 to render the people aware about the health related issues while busting the myths related to treatment through homely incantations. The main objective of the play was to make people reestablish and recast their belief in medical science not in tantrik and incantation treatments. The program was conducted on Duliabasti, one of the adopted villages of Amguri College with some others in the pipeline in the near future.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 1.3.2

**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**

**Response:**

#### 1.3.2.1 Number of students undertaking project work/field work / internships

Response: 144

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System

### 1.4.1

**Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)**

**Response:**

File Description	Document
Upload supporting document	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1

##### Enrolment percentage

##### Response:

##### 2.1.1.1 Number of students admitted year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
371	234	336	379	355

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
450	450	450	450	450

##### File Description

##### Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

#### 2.1.2

Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

##### Response:

##### 2.1.2.1 Number of actual students admitted from the reserved categories year - wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
76	73	78	82	85

**2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
225	225	225	225	225

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**2.2 Student Teacher Ratio****2.2.1**

**Student – Full time Teacher Ratio**  
(Data for the latest completed academic year)

**Response:**

**2.3 Teaching- Learning Process****2.3.1**

**Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools**

**Response:**

Amguri College put its all efforts for the holistic development of the students. The college fraternity uses beginner student-centric methods so that learning becomes more facile , attractive to the students and enables them to realize their potentials , to utilize very learning while identifying the challenges and to the best possible extent helping the community of students to evolve themselves intellectually , translating themselves into various capacities such as teachers , mentors and leaders and thereby change the society in a positive direction **diiseminating** knowledge, information while also working out to diagnose the social psychological mental growth bottlenecks and to redress the menace of the same by translating the **vbery** bottlenecks into growth facilitators . Thereby the very student-centric methods utilized for service proves its efficacy which is often considered as the cornerstone of real education. Some of the experiential, participative and problem -solving teaching methods used by the college are as follows

- Village areas are visited by several departments to gain an understanding of the socio-economic, psychological , psycho-social and economic factors of the lives of the people living in village areas.

- IIC of Amguri College provides the platform for innovation thinkers including both the teachers and the students to **dive** into entrepreneurial teaching learning strategies, to innovate new strategies and take forward those entrepreneurial ideas beyond the classroom into the midst of common masses
- Micro teaching and macro teaching practices are conducted among students by the teachers, thereby facilitating them with firsthand knowledge which in turn is expected to translate the interested community of students keen to take teaching as profession as efficacious future teachers.
- The department of Education in its psychology lab provides experimental and experiential training of psychological issues to the major students.
- Fully equipped language lab managed by the department of English provides opportunities to the students to assay and develop their language skills in English language, paving the way for the indispensable betterment of their communication often hailed as cornerstone for grabbing jobs, appearing in competitive exam and then pursuing higher studies
- The college employs an interactive approach through tools such as discussion, debates, oral group presentations to encourage greater participation and interactive learning.
- Project work is assigned to the students as a part of the syllabus to encourage them undertake problem-solving initiatives and to apply their ideas accordingly
- Deductive and inductive methods of teaching are applied in class room.
- Short term add-on courses are provided to the students to fill the gap of knowledge and give students a competitive edge.
- Special lectures, seminars, conference are organized to encourage and motivate the students while ensuring active participation
- Students are also taken to other college/ institution to participate in seminars, workshops on different issues and topics for the overall development of the personality and character.
- NCC cadres are encouraged to participate in the NCC camps organized by different institutions and organizations.
- NSS cadres naturally participate in NSS camps inside and outside the college campus.
- Flip method and blended method of teaching are used.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1

#### Percentage of full-time teachers against sanctioned posts during the last five years

#### Response:

#### 2.4.1.1 Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:

2021-22	2020-21	2019-20	2018-19	2017-18
36	36	36	36	36

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>

## 2.4.2

**Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**

**Response:**

**2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
9	9	9	7	6

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1

**Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient**

**Response:**

Amguri College is an affiliate college of Dibrugarh University and is bounded by the University rules and regulations regarding internal assessment.

End-semester Assessment by the University  
: Marks 80

Sessional Activities (The teacher may assign and assess any one of the following)

: Marks 5

Group discussions on any topic of the. a. Debates b. Presentation of seminar papers c. Assignments

Sessional Tests

: Marks 10

Attendance

: Marks 5

- Teachers ensure that the students are made aware of the Internal Assessment evaluation criteria. It is usually discussed with them in details to enhance transparency.
- Every caution has been taken to avoid bias on the part of the teachers.
- Students are always taught that writing from their own appreciation, independent thinking, original ideas will be given additional reward points.
- Assignment and tests are regularly conducted and students are given multiple chances as per feasibility to improve their performance in case they are not happy with their performance.
- The college encourages the teachers to adopt innovative methods for facilitating integrative and effective teaching on having understood the fact that innovations always attract the students motivating themselves towards efficacious learning
- Teachers also take initiatives to bridge the gap of the students through various pedagogical practices. ( Tutorial /remedial classes)
- For the slow learners often times some teachers use customized teaching methods .
- Teachers are given free hand with pre-determined norms to evaluate the students for educational measurement. But teachers have so far usually taken necessary caution for objective evaluation.
- Students are also encouraged to apply the theoretical concepts taught in the class to real life situation/problem.

### **The grievance redressal system is time- bound and efficient**

The evaluated papers related to internal examination consisting of class tests, assignments, projects, etc. are returned to students with detailed remarks and suggestions for improvement. Any query of students regarding the feedback and evaluation is thoroughly addressed by the respective teachers.

The marks are sent to the university only after each student has been given ample opportunity and time to review and register his/her complaint, if any. The final Internal Assessment marks are reviewed by the Departments. There is a Moderation Committee at the college level that looks into any discrepancies in Internal Assessment marks and takes requisite steps to ensure transparency and objectivity. If any error is detected in the final mark-sheet in spite of rigorous scrutiny, it is promptly reported to the University by the College.

- The institution has a well-defined system in place to deal with examination related issues and grievances.
- The faculties of the various departments of the college address the rightful grievances of the students pertaining to the marks obtained in the internal assessment.
- The moderation committee of the college plays its role very sincerely and effectively ensuring that the students grievances towards marks are rightfully addressed to the extent of fullest satisfaction of the students .

- If somehow at latter stage it is found that grievances escape the eyes of the concerned addressing bodies , the university is approached finally

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1

**Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated**

**Response:**

The Program Outcomes (PO) and Course Outcomes (CO) are adopted for all programs offered by the institution in accordance with “Dibrugarh University” guidelines:

- Learning outcomes form an integral part of college vision, mission and objectives.
- The learning objectives are communicated through various means such as college prospectus, Principal’s address to students and parents, Alumni meets and dissemination in classroom by concerned staff. These are also prominently featured on college boards, college magazine and other publications brought during conferences and seminars.
- Informing the stakeholders, especially the parents, persuade students towards skill oriented and value based courses.
- Students are made aware of the course specific outcomes through orientation program, classroom discussion, expert lectures and practical’s.
- Teachers actively participate in workshops on revision of syllabus organized by the university.
- Many teachers are also the members of syllabus sub committees, thus the process of perception and outcomes takes place in exact manner and excel the quality of teaching learning.
- Successful alumni students are also invited to interact with both students and teachers at specific events and meetings where they share how their individual course shaped their career thus helping existing students align better with the specified course outcomes.
- Program outcomes (Pos) and Course Outcomes (Cos) for all program offered by the institutions are stated and displayed in the college website
- The attainments of Pos and Cos are evaluated by conduction of different tests.

**Attainment of program outcomes and course outcomes are evaluated by the institution.**

**Response:**

The institution regularly evaluates the performance of the students through various methods for measuring the attainment of the program outcomes, program specific outcomes and course outcomes.

Evaluation Process: the program outcomes and program specific outcomes are assessed with the help of course outcomes of the relevant program through direct evaluation process. It is provided through university examination, terminal exam, internal and home assignment, unit tests, surprise test etc.

Throughout the year the faculty recorded the performance of each student on each program outcomes. At the same time remedial coaching is also provided to slow learners to make pace with the desired progression.

Out of the total 100 marks, 80 percent marks are evaluated by the university through external examination and rest 20 percent are evaluated by the college as internal examination.

The add-on courses are managed and administrated by the college itself. The affiliated university has permitted the institution to run the add-on course in the college after thorough analysis of the structure of the add-on course and its syllabus. The main objective of the add-on course is to develop different skills of the students.

Measuring methods of student attainment:

1. Odd and even end semester examination by the affiliated university: The program for the examination is also prepared by the university itself. The question paper and the answer booklet are also supplied by the affiliated university. The answer scripts of the students are sent to the predetermined evaluation zone of the university with outmost sincerity.
2. Internal and External Assessment
3. Institutional Examinations
4. Progress to Higher Education

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6.2

### Pass percentage of Students during last five years

**Response:**

#### 2.6.2.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
131	162	178	182	121

**2.6.2.2 Number of final year students who appeared for the university examination year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
188	230	200	182	171

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**2.7 Student Satisfaction Survey****2.7.1****Online student satisfaction survey regarding teaching learning process****Response:**

<b>File Description</b>	<b>Document</b>
Upload database of all students on roll	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1

*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

**Response:**

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	.75

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.2 Innovation Ecosystem

#### 3.2.1

**Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge**

**Response:**

Amguri College encourages students not only to gain up to date academic knowledge but also to delve into efforts to be creating new knowledge, coming out with new products and last but not the least with innovative ideas. The activities undertaken by several academic bodies of the institution are discussed below:

**Institutional Innovation Cell:** The IIC is the cell which is solely responsible for the innovative growth of the students. The cell supports innovative ideas and ensures that the students enjoy proper supervision and mentoring by concerned teachers , leading to stimulation of their thinking and creativity power which results in the birth of feasible innovative concepts and ideas which are subsequently vetted by the teachers . Once concerned teachers fully satisfy themselves about the quotient and applicability and relevance of those innovations, they endorse a go-ahead signal towards the very ideas , born in the brains of properly mentored students and moreover through the agency of concerned teachers the very students enjoy access to funds for putting their ideas into practices.

**Institutional incubation Cell:** The Incubation cell provides the scope to the students to grow their ideas. The incubation cell first of all rigorously assesses the thinking potential of the students in a controlled environment and once getting fully convinced, it filters out the group of students with the highest level of potential to indulge in thinking and accordingly provides them with the skeleton of a concept. Accordingly at the subsequent stage students are advised and monitored to indulge in critical thinking which leads to the final outcome of the very mission of incubation. Actually by incubating pro-active thinking in the minds of the students, the concerned teachers reap the fruit of their hard work when students themselves come out with new concepts and ideas. The necessary funding if required for translation of the incubated ideas into reality are ensured by the very cell.

**Alumni Association:** The Alumni Association of Amguri College helps mentally financially those students who have developed new ideas or innovative concepts. To access the very support, the students need to apply along with their ideas to the Alumni Association.

**Industry Linkage Cell:** This cell is mainly responsible for organizing talks and seminars, inviting illustrious industry personas from the local area. The main objective of this cell is to motivate the students to go for entrepreneurship. Interactive sessions are also conducted between the students and the experts.

**Finance and Investment Cell:** This cell organises numerous talks and interactive sessions with representatives from the industry and experts from the monetary domain. The cell organises numerous online and off-line activities for the students.

**Departmental Research Committee:** The departmental research committee ensures undertaking of different student research projects with the financial support of the College under the active supervision of the concerned teacher. The students enjoy the opportunity to present their ideas in an academic platform. The college organises many National and International Conferences providing opportunities for the students to learn the latest in knowledge-development.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.2.2

***Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years***

**Response:**

**3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
28	14	3	2	16

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

#### 3.3.1

*Number of research papers published per teacher in the Journals notified on UGC care list during the last five years*

**Response:**

**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
03	02	01	01	03

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 3.3.2

**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**Response:**

**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
13	08	06	06	16

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.4 Extension Activities

#### 3.4.1

**Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.**

#### **Response:**

Amguri College through different bodies in the college regularly organises extension activities in the neighbourhood and suburbs of the institution contributing to the sensitization of students towards community issues, gender disparities, social inequity etc. and thereby implants in them social values, ensuring their upbringing with focussed social responsibility. A brief description of some of the societies are as follows:

**National Service Scheme:** NSS is a central sector scheme of government of India under department of Youth Affairs & Sports with an aim to developing the personality of the student-volunteers through community services, making them sensitive and responsible human beings with the awareness of the socio-economic realities of India.

**Women Studies Centre:** WSC brings about awareness and sensitivity among the students and instills in them the desire to work for an equitable society for women through various activities such as poster-presentation, debates and discussion with eminent individuals. The Centre also organised different international days associated with women development.

**National Cadet Corps:** NCC, the Youth wing of the Indian Armed forces trains young students to acculturate a life of discipline and service-orientation to society through various activities including residential training camps. The NCC wing of Amguri College is exclusively for women and a good number of students has been enrolled as volunteers. The Amguri college wing of NCC participates in various camps/activities winning many awards till date having the privilege of participating in the independence day parade at India gate on the occasion of independence day.

**Eco club:** Eco Club is a voluntary organization of Amguri College committed to working towards promotion of the ethos of preservation and protection of our environment and disseminating a sense of responsibility for a better, greener, and cleaner environment through initiatives like plantation drives, competition etc. arranged talks by eminent speakers, excursion etc.

**Green Club:** Green Club is a sister concern of Eco Club. It also promotes and advertises for protection and preservation of environment of the college. The club performs various activities for greenery

, plastic-free environment prevalence in the college.

**Amguri College Teachers Unit:** Amguri College Teachers Unit organizes various socially relevant and personality development related orientation programs for its members and the community of students ensuring practical exposure to the day-to-day living of the underprivileged and the marginalised. The unit undertakes drives for conduction of health awareness program in urban and rural areas working a lot in the neighbouring marginalized community during Covid-19.

Besides these, Sociology and Education departments conduct drives for holistic development of the children of feeder primary and secondary schools. During Covid-19 just after the roll-back of lock down, health awareness program was performed in nearby Lower Primary and Secondary schools. Economics Department recently undertook drive to conduct health-awareness program through Street Play in the rural and tea garden areas.

Further, each departments conducts seminar, Workshop, Talks, Donation drives Field trips etc. to sensitize students and most teachers work towards inculcating these values in their class room as living examples.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.4.2

**Awards and recognitions received for extension activities from government / government recognised bodies**

**Response:**

nil

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 3.4.3

**Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years**

**Response:**

**3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
04	04	01	01	01

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**3.5 Collaboration****3.5.1**

**Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.**

**Response:**

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1

**Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution**

**Response:**

Response: Amguri College has constantly endeavored to provide quality education and has always ensured all round development of the students in order to possess and create awareness of social, psycho-social and mental issues of relevance, sense of responsibility, accountability, obligation to the society and the perception of the necessity for the empowerment of women. Located in the nestle of greenery boasting of tea gardens, bamboo plantations and paddy fields at the NAGA Foothills of Assam- Nagaland border, the college is a natural gem. The institution has a well-maintained, user-friendly and robust infrastructure conducive to teaching, learning and is facilitative to comprehensive development of the students.

- Amguri College has named its different buildings with some specific names for the convenience of the students. **Old Campus Building, Buniyad Building, Science Building, ONGC building, RUSA building and Guru Bhavan** are the key buildings used for academic purpose. All the classes are conducted in those buildings. The class rooms are well-equipped with projectors, smart boards and green boards.
- All the departments are having separate rooms with one desktop computer to do their departmental activities smoothly.
- There is a computer lab for the students having adequate computers, robust internet connectivity and projectors facilitating practical-experimental classes.
- The college is Wi-Fi enabled for the benefit of the academia.
- The well-stocked college library is situated in the first floor of the science building. The central library is fully wi-fi enabled with a sitting capacity of 150 students at a time. The library has a property counter, librarian's chamber, circulation counter, Online Public Access Catalogue System and computer centre for the students for internet access. Reading room for the teachers is exclusively there. The library also has INFLIBNET and N-List facilities for the students and teachers. The central library also has reference section, and periodical section.
- The Administrative block of the college consists of the Principal's office, General Branch. There is also provision for the Caretakers and Group-IV staffs. The Administrative block is fully ICT enabled.
- The college has its Auditorium with sitting capacity of 300 people. The entire academic as well as cultural programs like seminars, conferences, talks are organized/ conducted in this auditorium.
- The College has sufficient number of teaching equipments. 2 nos. of handy cam, along with audio set are available in the college by which teacher can record their teaching for future use. Those equipment are also used for the micro-teaching purpose which is an integral part of the B.A education (Major) program.
- The college has a canteen in the campus which fulfills the refreshment need of the students.
- Amguri College boasts of a yoga centre under the joint umbrellas of NSS and Women Cells. It

is worth mentioning that the NCC and NSS provide all round support for the smooth running of the Yoga center.

- Indoor stadium, modern conference hall, outdoor sports facilities, gym etc are also available in the college campus.
- classroom=20 nos, ICT classroom= 4 nos. seminar hall=01 nos. laboratoty= 4 nos.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 4.1.2

**Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)**

**Response:**

**4.1.2.1 Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
63.54	80.12	30.05	1.22	.579

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

#### 4.2.1

**Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library**

**Response:**

- The college library is fully Wi-Fi enabled(password protected) and has considerable sitting arrangement provision exclusively for both teachers and students. The Kiosk for the teaching fraternity is well-equipped with sufficient infrastructure as required in a modern-day reading room and similarly for students too combos of round tables and chairs have been adequately

furnished in the open reading room of the very students . The Internet Zone has been integrated into the infrastructure of the library with an exclusive kiosk wherein both teachers and students can have access to the internet for aiding their study , learning , teaching and research work. The very entry point of the reading rooms of the library salutes the teachers and students with two stands one dedicated to the daily news papers in national and regional languages and the other one dedicated to the periodicals of state , national and international statures . The library also boasts of an e-resource center where 6 nos. of computer have been installed for the students who at their convenience with assistance available from the library help desk can surf the database and accordingly locate and request allocation of physical copies of the resources via their college library cards. Some e -resources have been made accessible to the students through the allocation of the N-List user id and pass words , helping them a lot . THE library administrator has ensured that the faculty members do have access to the very N-List user iD and Pass Words and accordingly the faculty members of the various departments have been reported to be constantly using for keeping their tabs on the latest developments inclding research, symposia, conference, seminars, theses to remain updated and to use the same as per situational demand in their classroom teaching and also for their individual engagement in research work by accessing the computer facility dedicated exclusively to the use of teachers in separate establishment within the library .

- The library uses ILMS software which was fully automated in the year 2016. Some of the special features of the software are: Unicode support, User Interface etc.
- To promote originality in writing both among the students and the teachers, the library also has purchased software and the library administrator has undergone rigorous online training to fish out plagiarism and has ensured that even the teachers in most cases and students in general are able to calculate and ensure originality in their writings by applying the very plagiarism-checking software. This has definitely helped the teachers as they have felt motivated to explore new areas of research within their subject domains, new approaches to the existing subject domain by conducting systematic research and have been reported to be regularly presenting novel seminar papers in seminars and conferences bringing laurels to the institution having been appreciated for the originality of their theses
- **The institution has subscribed to the following e-resources for the in-situ academic community**

1. E-journals

2. E- Shodhganga Member

3. E-Books

4. Databases

5. Remote Access to E-Resources

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 4.3 IT Infrastructure

### 4.3.1

**Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection**

**Response:**

#### **Hardware Infrastructure**

- Amguri College has 50 desktops which are available for the students.
- In addition to that ,there are 7 numbers of computers and 8 nos. of laptops in the administrative block. 1 nos. in computer application department.
- The College has 8 LCD projectors and the entire college is under CCTV surveillance.
- The college has ample infrastructure for facilitating video conferencing with two fully functional high-resolution projectors and screens with Rail-Tel provided internet connection.
- The college has a full-time IT consultant for maintenance and support of the ICT infrastructure who is in charge of ensuring uninterrupted ICT services within the college campus from building to building, establishment to establishment and is expected to detect any software and hardware related issues instantly and ensure immediate redressal for the same in the better academic interests of the college
- In general, computer access and internet facilities have been rendered available to all teachers and students inside the campus and it has been found that this has benefitted the students a lot as today's students in contrary to the students of yesteryears with confidence can deliver their presentation without experiencing any technical glitch. Similarly the majority of teachers have improved their electronic skill and have been reported to be using tech-savvy tools since the break out of Covid-19 quite efficaciously for both realtime teaching offline and online and at the same time have been ensuring their participation in tech-based seminars and refresher courses and short term programs from within the college campus, a sign of the college being technologically accredited .
- The institution provides access to desktops and laptops to the students apart from the teachers which facilitates the former to use computer for preparing academic projects, practical sessions and for upgrading their standards of learning
- To make the learning process more effective various innovative methods are used by the teachers. This includes allocation of group assignments and power point presentation, where students can discuss and explore their knowledge together. Learning combined with visual presentations or working on certain software is much more enjoyable and facile for the students.

#### **Software infrastructure**

- The college has two high speed broadband connections for fast transmission of data to the various computers. Those high speed internet connections do aid facile working with servers Library software.
- All the computers of the college do have internet connection (Wifi connection/Jio dongle).

All the computers of the college are running on windows 7, windows 10 operating system.`!

- Office automation package like Open Office, MS office and Anti -Virus have been purchased by the college and updated regularly.
- The college has excel for standard statistical computation. These are either open access or purchased.
- The IT cell ensures backup of all the data of the college every three months. The antiviruses are regularly updated . LAN connection and network connections are also monitored by the computer science department.

**Internet Connection:**

- Railware broadband connection for office, Library and IQAC
- All the departments have Jio dongle for internet.
- Library does have internet connection.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**4.3.2****Student – Computer ratio (Data for the latest completed academic year)****Response:****4.3.2.1 Number of computers available for students usage during the latest completed academic year:**

Response: 50

File Description	Document
Upload supporting document	<a href="#">View Document</a>

**4.4 Maintenance of Campus Infrastructure****4.4.1****Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)****Response:****4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
35.38407	8.44128	7.59078	8.73259	7.27917

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1

**Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years**

**Response:**

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
648	599	536	613	597

File Description	Document
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Institutional data in the prescribed format	<a href="#">View Document</a>

#### 5.1.2

**Capacity building and skills enhancement initiatives taken by the institution include the following**

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:**

File Description	Document
Upload supporting document	<a href="#">View Document</a>
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#### 5.1.3

**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

**Response:**

**5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
60	0	155	125	250

**File Description****Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)**5.1.4**

**The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

**Response:****File Description****Document**

Upload supporting document

[View Document](#)**5.2 Student Progression****5.2.1**

**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**Response:****5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
93	82	46	46	55

**5.2.1.2 Number of outgoing students year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
118	182	150	152	131

**File Description****Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)**5.2.2**

**Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)**

**Response:**

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
15	14	4	8	4

**5.2.2.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
20	15	10	15	10

**File Description****Document**

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Institutional data in the prescribed format

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### 5.3 Student Participation and Activities

#### 5.3.1

**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response:**

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
4	3	3	3	4

#### File Description

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#### 5.3.2

**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response:**

**5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
9	3	6	1	2

#### File Description

#### Document

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Institutional data in the prescribed format

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## 5.4 Alumni Engagement

### 5.4.1

**There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

**Response:**

The College has an **ALUMNI ASSOCIATION** established in the year 2002. Very recently the association has got registered, an welcome progress in the better interests of the institution The very association showed its bonding with the college undertaking and partially financing projects like construction of guest room, rest-room, boundary wall thereby showing its indelible and eternal relationship with the college. The Alumni Association has even made commitments in the recent days to undertake more such projects and this apart even has proposed complete financing of a structure to be named Alumni Building. Not that the Alumni association plays the role only in financing infrastructure projects but it has even extended its wings of activity by including within its domain of responsibility the catering of educational support to students . This educational support to students has been ensured in two ways: first the members of the association finance the procurement of books for distribution among the financially down-trodden students and then has been reported to be planning financing of scholarship for the meritorious but economically weaker students. Among the Alumni some of them have even volunteered to provide extra-remedial education to the students both inside and outside the college campus , showcasing their goodwill gesture towards the college fraternity. The alumni regularly conducts meetings within the premises of the colleges apart from organizing annual alumni meets where different aspects of the colleges including its strengths, weakness, opportunities and targets are studied and accordingly resolutions are undertaken. The Association is also found to have regularly organized Poet-Meet, Exam Appearing Workshops, Drama Workshops The resolutions and decisions undertaken in those meetings are communicated in detail to the college administration for the vetting and implementation of the same. In other words, the alumni provides all sorts of logistic support to the college administration for advancing the prospects of the college in all domains.

The alumni association ensures its participation in all significant meetings of the college and the administration sees to it that the alumni members are invited in all significant meetings. The members grace the dais as resource person, guest, chief guest and guest of honour. For instance on the 28th of January 2023 the final day of the Annual College Week , one of the illustrious alumnus of the college , MR Kubad Ahmed , a pass out of 2011 batch was invited as the guest of honour, having had the distinction of clearing APSC 2022 and having been posted as the BDO of Kaliapani Block of Jorhat District few kilometers away from Amguri College. The illustrious alumnus dwelt on the significance of knowledge, its priming, gathering and fine-tuning for setting the foundation to appear in competitive exams. In other words, a real-time indelible bonding between the alumnus of the college on the one hand and the college administration on the other hand has been efficaciously sustained till date. Finally needless to say , a section of alumni has been rendering their services as part-time and full-time teachers as of today

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1

**The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance**

**Response:**

- Amguri College follows the universally acknowledged practice of decentralisation in its true sense, in all the three important pillars of the institution, viz. academics, administration and extra-curricular activities.
- The practice of decentralisation and participatory management is reflected in all the activities of the College through a strong and efficient Organogram of Committees/Societies which include the IQAC, the Staff Council, Student Council, Different Committees and various Cultural Societies.
- All the major stakeholders of the College including The Management, The Governing Body, The Principal, Teaching and Non-Teaching Staff, Parents, Students and Alumni work in coordination and collaboration as in a democracy to ensure proper governance following the clearly defined rules of accountability, obligation and responsibility for the execution of their duties and responsibilities.

**Few Case studies of different programs which showcase decentralization of responsibilities and accountabilities**

- The Amguri College annual college week showcases the practice of decentralization and participative management. Moreover, freshman social, farewell, teachers' day celebration, college day celebration, Independence Day celebration and republic day celebration also showcase the decentralization and participative management. In all these events, the teachers, their union, the students and their union exercise their says in policy framing, execution, implementation and realization of the pre-set goals
- The primary objective behind the decentralization of management as mooted by all stakeholders is to refashion the organizational culture, thin out the official hierarchy, extend opportunities for teachers and the students to contribute profoundly to facilitate enrichment of the decision making capacity and to nurture the professionalism best suited to democracy.
- The decision to hold cultural (mention above) programs is taken by the Staff Council and also the Student Union. The students union of the college is entrusted with the task of preparing the list of events both cultural and sportive organizing the events as per convenience of the students while also incorporating the time adjustability and economization factor
- All the human resources of the college (i.e. student, teacher, and office staff) have so far actively participated in the entire event sealing its grand realization of the goal of democratization and decentralization. To strengthen the practices of participative decision making, the Principal of the college is always anxious to invite decisions after consultation with the Academic and Non-Academic Staff and Students Union.
- Under the guidance of the in-charge teachers, Students Union Body, various committees and

sub-committee are constituted to make every event showcase linearity and reap the grand fruit of success. Some examples of such committees are: reception committee, sponsorship committee, in-charge committee

- The treasurer and the auditor allocate funds to the different committees for their respective event based on the budget prepared by the secretaries holding different portfolios. The auditor usually consults the secretary in prior regarding the justification of the respective budgets.
- The principal in consultation with the disciplinary action committee communicates with the police department to ensure safe and secure environment in the event.
- The Principal also puts up duty chart for the teaching and non teaching staff to ensure success of the event.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
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## 6.2 Strategy Development and Deployment

### 6.2.1

**The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc**

#### Response:

- The Vision and Mission of Amguri College are reviewed and redefined from time to time in view of changing national and global trends in education. Goals are set to attain the objectives enshrined in national policy for higher education along with ensuring provision of quality higher education to the marginalized. The goals are also set keeping in view the demands of NEP, 2020.
- The institution's Vision and Mission reflect the distinctive characteristics of the institution. The College caters to the educational, social, cultural and economic needs of the society. All these characteristics are reflected in its policies. High quality educational programmes and healthy practices are being implemented keeping in mind the policy of uncompromising adherence to the values and principles of inclusion, responsibility and social accountability. Frankly speaking the vision of the college is to reach highest level of excellence in production of manpower who will be shouldering the greater responsibility of facilitating the progress trajectory of the society and as such the college has cherished the mission of providing quality education accessible to all irrespective of caste, social background, and economic background.
- The Govt. of Assam, Governing Body and the Principal together work towards the designing and implementation of the institutional quality policy. The various administrative and academic departments of the College are effectively governed through a constitution of mandatory bodies such as IQAC, Staff Council, ICC, EOC, Purchase Committee and other relevant committees etc. having well-defined roles and principles which have been enshrined keeping in sync with the noble vision and mission of the College.

- The Principal forms the committees under the convenorship of a teacher or a non-teaching staff with members from teaching staff, non-teaching staff and students for overall management of the various operations of the college, such as, admission, academic coordination, conduct of examinations, promotion of research and extension activities, development of infrastructure-facilities, appointment of staff, maintenance of service records, encouraging cultural activities, implementation of healthy practices in the campus and inculcation of the spirit of national integrity and social responsibility.
- The Principal is ably supported by the Teachers-in-Charge who help in executing the strategic and perspective plans through their department members and through invitation of cooperation from strategic stakeholders
- The College strives to address the needs of the society through innovative actions, plans and policies. In addition to a number of extra- curricular societies, there are numerous other cultural societies dedicated to Indian Culture, Choreography, Dramatics, Magazine, Photography, Western Music, and so on. The teacher supervisors and the student office bearers of these societies make efforts to motivate students for their overall development through various skill-based and talent-enhancing activities so that they can contribute to society as responsible citizens.
- The concern and commitment of the Principal and the Governing Body along with IQAC, V.P, HoD towards the goals of higher education is evident through their continuing efforts of mobilizing resources and introducing job oriented courses.
- The management mobilizes funds for enhancement of infrastructure, laboratory, library and equipment, apart from creating environment friendly campus/premise.

File Description	Document
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### 6.2.2

#### Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

#### Response:

File Description	Document
Upload supporting document	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1

## **The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff**

### **Response:**

#### **Leave Benefits (As per Govt. of Assam/UGC)**

- 12 days of casual leave are provided to both teaching and nonteaching staff.
- Duty leave of maximum 30 days to the teaching staff are provided to attend various Orientation/ Refresher/ Seminar/ workshops/ Training Programs as per the Government rules. Nonteaching staff is also given duty leave. Female teaching and non-teaching staff can avail a Maternity Leave as per Government of Assam rules and norms.
- Male teaching and nonteaching staff can avail Paternity Leave of 15 days.
- Study leave up to 3 years is provided to both teaching and non-teaching staff.
- A Sabbatical Leave of 2 years may also be availed by the teaching staff subject to certain conditions.
- Study leave up to 3 years is provided to both teaching and nonteaching staff subject to governing body consideration and government approval.
- Duty Leave given to teaching staff to participate and present papers and to the non-teaching staff for participation in Conference/ Seminars/ Workshops/ FDP, etc.

#### **Retirement Benefits (As per Govt. of Assam)**

- GPF allows pension to employees after superannuation.
- NPS allows pension to employees after superannuation as per New Pension scheme (implemented from 2005).
- Encashment of Earned Leave

#### **Promotion system**

- All the sanctioned teachers of the college are eligible for promotion after rendering a requisite years of satisfied service subject to condition of fulfilling of norms as per Govt. of Assam, Higher education department and one aspect of which is undoubtedly the performance appraisal system through proper examination of academic achievements and corporate contributions . If they are found lagging behind in scoring the lowest scores for promotion they are given necessary advice and strategic support to upgrade themselves . All these appraisal and examination of the academic calibre of the concerned teachers have been done following the latest guidelines enshrined in the preamble of higher education. As a stepping stone to the very goal the College asks the faculty members to furnish a self-evaluation form every year, available on the College website wherein teachers can submit showcase his/her continuous professional development (paper presentations, publications, seminars and conferences attended) thus paving the way for proper assessment by the concerned cell

#### **Academic Empowerment**

**The IQAC plays a pivotal role in academic empowerment of the teachers in general**

#### **Non teaching Appraisal**

- The College follows the performance appraisal procedures as per Govt. of Assam/ UGC norms.
- Each employee fills and submits online the Annual Performance Appraisal Report (APAR). This Document is then certified by the Principal/ HO.
- Both Reviewing and Reporting Officers accord points to the concerned employee on a scale of 10 after a careful insight into the self-appraisal report filled.
- The administrative audit is conducted by IQAC and external agency.

#### Teacher's Evaluation by students

- Students are given the opportunity to assess the teachers academically.

#### Medical Refreshment

- Medical reimbursement as per govt. of Assam rule and ensuring access to quality medical treatment at subsidized rate

#### Loan benefits

- Both the teaching and non teaching staff can avail loan facilities as per bank and govt. rules.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 6.3.2

#### Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

##### Response:

#### 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
6	0	0	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 6.3.3

**Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

**Response:**

**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
03	11	10	05	02

**6.3.3.2 Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
11	11	11	11	11

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1

**Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

**Response:**

Institution conducts internal and external financial audits on a regular basis. Mechanism for Internal

Audit and External Audit is as follows.

#### Internal Audit:

- Internal audit is a continuous process which ensues after each and every financial transaction, whereby the college itself carries out the initial stage of the internal audit.
- In the initial stage, the officer in-charge scrutinizes and verifies the financial data. This is again scrutinized by the Principal for clarity, authenticity, transparency and financial accuracy.
- Income/Expenditure is closely monitored by the Principal and the Section Officer (Accounts) Proper procedure for purchases is adopted.
- Quotations are called for and prices are compared. The Institution has formed a Purchase Committee for the purpose.
- Corrections are effectuated on the basis of the audit report and clarifications called by them are submitted as an audit reply.

#### External Audit

- The external audit takes place annually after the completion of every financial year. The Chartered Accountant, who works as an auditor is appointed by the College.
- The Govt. of Assam/UGC also timely sent Audit officers from Account General Office in College for the purpose of Audit.
- The audit objections/compliance, if any, is handled by the Accounts Department
- The Utilization Grant Certificates are also audited by the external auditor.
- Departmental Accession Register, Dead Stock Registers/Purchase Registers are physically checked by the Principal with the senior teachers.

#### Fund Mobilization

Fund Mobilization for an institution is of utmost importance keeping in consideration the rise of different infrastructure requirements with the increase in student enrolment. The higher the enrolment, the higher the requirement of such infrastructure. NAAC assessment has been regularly done. Post 2nd Cycle NAAC Accreditation, the college was sanctioned 2.0 crore Rupees under RUSA Grant 2.0 . By virtue of the very fund as of today the college boasts of having a RUSA building thereby having successfully addressed the shortage of classroom infrastructure. Through RUSA Grant the college has been able to procure quality sports equipments which have been fully utilized by the students right from annual college week to all other state level district level sportive activities. Some amount of renovation has been done and renovation work of infrastructure will take up momentum once the remaining funds of the RUSA grant 2.0 are released. But only RUSA Grant has not been adequate so far. The college authority with full support from the college governing body and college academic staff has approached different funding agencies for facilitating the upgradation of infrastructure for the basket ball court, recreation center, boys common room and other necessary amenities. As far as the canteen of the college is concerned, the renovation and upgradation work of the very infrastructure has been to a great extent funded by the contribution of the entire permanent faculty of the college. Sometimes economically well-established families of faculty members have come out voluntarily to help out the college to tide over the crisis of fund paucity for introducing indispensable upgradation of conventional amenities as well as new-era amenities in response to the demands as of today

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1

**Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

#### Response:

Amguri College has a rich culture and history in terms of institutional functionality through participation of all the stakeholders. The IQAC plays an important role in ensuring quality of the functioning of administration and academic units of the college by playing the role of concatenator between the administration on the one hand and the teaching fraternity on the otherhand by placing before the administration after discussion with the faculty their specific needs in terms of resources for improvement in quality education and the strategical support anticipated from the authority for guaranteeing the production of quality human resources Following are some strategies which have contributed to enhancing the quality of the learning environment.

#### Research Promotion

IQAC recognizes the significance of promoting a research environment amongst staff and students. To this end, IQAC has established a Research and Collaboration Centre in the College. It is run by a committee, comprising the Principal of the college and other senior teachers from various departments. The committee regularly holds its meetings and accordingly motivates the teachers to pursue short term, mid term, and even long term research leading to the award of doctorates and which has paid off well in real-time with many faculties having been awarded doctorates recently. Apart from this IQAC sees to it that the teachers intensively register their participation in FDPS and besides provides academic assistance to the faculty members to prepare MRPS and even guides them to apply through proper channel to proper funding agencies for MRP funding, for conduction of seminar of both national and international statures as well as workshops both normal and ICT-based, orientation programmes. The IQAC forever goes on reiterating the significance of publication in UGC-CARE and scopus-indexed journals and demonstrates the quality through rendering available specimen articles in such journals only to motivate the faculty members to produce quality papers and get them published in UGC-CARE listed journals and the efforts have seemed to paid off

#### Boosting of Social Responsibilities

- Under the guidance of IQAC, Amguri College applied for the UBA Scheme and was

successfully selected as a beneficiary . The UBA has sanctioned an amount of Rs. 50000/- to work for the development of the villages adopted under the scheme.

- IQAC successfully registered Amguri College in IIC, Under Department of Education, Govt. of India and follow-up action has been going on. The main objective of the IIC, Amguri College is to help the innovative persons to execute their ideas.
- IQAC with the help of different departments usually conducts parents meet.
- IQAC with the help of different departments organizes various sensitization and awareness program specially in the marginalized quarters
- **Teacher-led Students Research Projects:** The objective of this initiative is to orient the students in areas of research and development, with a view to enriching their educational experience. Teacher-led Students Projects were initiated in 2019 and have been sustained hitherto . Under this initiative students from various departments, under guidance of the teacher supervisors, carry out quality fruitful research projects every year.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 6.5.2

#### Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)/ membership of international networks
3. Participation in NIRF
4. any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc

#### Response:

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1

**Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years**

**Response:**

- About 65 percentage of students of Amguri College are girls and of which 80 percentage belongs to the so-called marginalized community comprising of Tea Garden Tribes and other tribes of Assam known for being indifferent towards education while being cursed with economic backwardness and monetary insufficiency . The vision is to create a safe and holistic space and environment for the students by providing them access to quality education in a campus where gender sensitization in its highest form exists and the weaker gender usually command all due respect and assistance enjoyable in a society committed to girl child education under different so-called girl-child centric initiatives of the central govt to empower the gender in question
- The college has organised an impressive numbers of formal events such as seminars, workshops, talk shows as well as symposia to make everyone aware about the essence of gender issues and the need to be committed to the efficient handling issue to the greatest satisfasfaction of the gender and to the anticipation of the very gender-sensitive society
- The women cell of the college is the main body in this regard as expected of in a premier institute of higher learning a and has been acknowledged to be playing the critical role in fostering gender sensitivity on campus. Programs in the form of lectures, conferences, and workshops have been organized by the very cell throughout the year with an aim to providing a targeted approach in creating awareness amongst students about the inequalities confronted by the feminine gender
- In the year 2020 and 2021, during lockdown induced by covid-19 pandemic, Amguri College organised different webinars addressing the issue of gender issues of state , national, international concerns which witnessed massive participation by the female students from the marginalized community wherein they had access to mind-twisting insights on gender issues presented before them by eminent academicians working in the field with acknowledged expertise
- Amguri College has an active internal complaint committee otherwise known as sexual harassment mitigation prevention and elimination committee in the least extent which has been functioning as a recognized empowered body to register complaints of harassment of any proportion involving any sort of stakeholders . Intially the complaint is heard and then both sides have been allowed to present their positions and only after hearing of both sides brainstorming is done and accordingly the judgements are pronounced which are often lauded for being unbiased and farsighted with futuristic visions often commanding the attention of newspapers and pertiodicals. These programs are organised in college as well as in adopted villages by different departments. During the covid-19 pandemic, different departments of the college distributed sanitizer, sanitary napkin, hand gloves to the female population in the nearby villages emphasizing the need for the maintenance of hygiene during their periods.
- Amguri College installed napkin-vending machine in girls' common room.
- The college is constructed in such a way that Divyangjans don't face any kind of difficulties

within campus during their movement for classes or for appearing in exams.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 7.1.2

**The Institution has facilities and initiatives for**

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

**Response:**

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>

### 7.1.3

**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

- 1. Green audit / Environment audit**
- 2. Energy audit**
- 3. Clean and green campus initiatives**
- 4. Beyond the campus environmental promotion activities**

**Response:**

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>

### 7.1.4

**Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

**Response:**

## Tolerance and harmony towards cultural values

- Amguri College shows respects to all culture and traditions of different groups. Amguri College organizes different events to build a nation of youth who are noble in their attitude and foster high levels of moral responsibility. In its Annual college week, the college organizes and conducts several activities to build and promote cultural and spiritual values among the students and staff which develop tolerance and harmony among students hailing from different cultures. To develop the emotional and religious feelings among the students and the faculty, significant days relating to culture of different groups living in and around Amguri College are celebrated on the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony. This thereby promotes the sense of harmony and social integrity among students from the various cultures and different language speaking communities. Cultural, linguistic, emotional and religious identities are thus respected and efforts are made to bridge the gap among all these in the better interest of the college, the state and the nation. The college and its teacher and staff jointly celebrate the cultural and religious festivals, like freshers day, teacher's day, orientation and farewell program for students, induction program of students into the college as well as into different pro-development wings like NSS, Eco Club, Green Club, College Health and Sanitation Club, Youth day, Women's day, Yoga day. This apart religious celebrations such as Bihu, Bhatri Ditiya, Raksha Bandhan, Fateha i Dawaj Daham, Al-i -Ligang, Bathow, Tusu are often highlighted in the campus in the form of token celebrations which thereby enthuse and appeal to the teachers and students from various linguistic, religious and cultural backgrounds. Apart from promoting cultural, religious, linguistic harmony through the celebration of aforesaid programs, the college wants to instill the sense of other forms of accountability into the minds of students such as political and nation-building accountability, good health sustenance accountability and environmental accountability by engaging the students in conduction of rallies, plastic pickathons, health rallies, and plantation drives. These activities have been promoted by the authority with collaboration from IQAC, Teaching Fraternity, Students Union, NSS, Eco club, Green Club and CHSC both inside and outside the college campus and the matter of consideration is that these efforts of the college in trying its best to contribute to nation building has been well-appreciated.

## Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens

- The National Cadet Corps (NCC) unit of Amguri College is dedicated to creating a sense of patriotic commitment.
- To promote the idea of *Swachh Bharat Abhiyan*, Amguri College organizes cleanliness drives like *Swachhta hi Seva*, Swacchathon in the college campus as well as in the periphery of the college.
- Every year college organizes International Yoga day and also organizes few events associated with this day.

File Description	Document
Provide Link for Additional information	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1

**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**

**Response:**

1. Title of the Practice: Establishment of Institutions Innovation Council

Objectives of the Practice: The primary mandate of the Institution Innovation Council is to encourage, inspire and nurture young students by supporting them to work with new ideas and transform them into prototypes while they are in formative years in terms of shaping their ideas and tenets.

The Context: There is a need for a complete ecosystem to foster the culture of Innovation from ideas generation to pre-incubation, incubation and graduating from the incubator as successful start-ups. Also there exists the utmost necessity to help the Alumni of the college to establish business and venture themselves into entrepreneurship

The Practice: Different Cells function under IIC which are as follows: 1. The Innovation and Entrepreneurship Development Centre: It aims to familiarize students with the entrepreneurial journey and provide them with access to high quality mentorship and global exposure. 2. Innovation Cell: It encourages the students and faculty to think innovatively to generate new ideas for their start-ups as entrepreneurship opportunities. 3. Intellectual Property Cell: It creates and promotes awareness and provides guidance to faculty and students on the approaches and practices regarding Intellectual Property Rights & Obligations/ Legal Requirements.

Evidence of Success: Amguri College under the umbrella of IIC distributes some seed money to its Alumni students to establish their business establishment. It has also conducted impact lecture funded by the MoE, Govt. of Assam. One IPR workshop also has been conducted. IIC catered successfully to the needs of students as well as faculty entrepreneurs with innovative ideas of social relevance and thereby disseminating a culture of entrepreneurship on the campus. IIC has been able to provide required infrastructure that can enable students and faculty to innovate and prototype their ideas.

Problems Encountered and Resources Required: Arranging funds for the growing startups is a pressing concern as the set up of three start ups require sufficient amount of funding. Funding prospects have shrunk in the recent days due to economic slow down and thus this has turned out to be major concern for the students. Students are basically from rural background which does not allow the provision for having convinced their near by people to subscribe to their views. until and unless people in the vicinity do subscribe to the objectives of the start ups set up by students , the very start ups, brainchild of dedicated students will not translate themselves into reality. This apart the kind of mentality to be cherished by the students for the very start-ups is a major concern. The students as reported earlier

having hailed from the rural backgrounds often turning out as bottleneck for acculturating knowledge needs more grooming and systematic training in the coming days.

Notes: Despite the weakness or bottlenecks laced with the very practice, the college is all committed to facilitating the IIC to stimulate the students to generate ideas , pre-incubate, incubate them and finally translate them into reality in the greater interest of the institution and the locality

## 2.Title of the Practice: Vermicomposting for organic waste management

Objectives of the Practice: These days Vermicomposting has gained a lot of popularity as compared with conventional composting as it provides a way to treat organic waste more quickly. Vermicompost is the end-product of the breakdown of organic matter by earthworms.Thecompost contains reduced level of contaminants and highersaturation of nutrients.

The Practice: Amguri area is enriched with flora of indigenous significance having economic values. The daily organic waste gets generated with the accumulation of leaves in a particular dumping ground . To make use of this waste, the college with the help of some schools have started Vermicompost projects in collaboration with some good will beneficiaries who have been pressing hard for the introduction of this very project. This not only solves the problem of organic debris,but also generates rich compost for its own garden. Whatever organic fertilizer gets generated , it gets inspected on a weekly basis, the quality is inspected and once the quality inspection is done then on a trial basis the very fertilizer gets used in the college flower garden , orchard and timber garden. There after the very vermicompost has been rolled out for commercial sale.

Evidence of success: This practice has helped the student to recycle organic waste in aproductive way. This practice has solved a problem of disposal of organic waste and the institute is getting good quality compost for itsgarden. The nearby firms who have purchased the very fertilizer have reported extreme productivity in their flower garden , orchards, commercial vegetable gardens and the timber bearing plantations

Problem encountered and resources required: The only resources required are the earthworms. The biggest challenge is to protect the earth worms and maintain the moisture during summer season. Earthworms often fail to find themselves adjusted to the changing climatic conditions and as such from time to time their death is reported . This precarious situation makes the stakeholders from time to time inspect the existing nature of the very worms so that due to their accidental non-existence the project does not get derailed.

In a world that has been changing fast, environmental degradation due to use of inorganic fertilizer has been intensively reported but without the use of fertilizer the productivity of the soil also cant be boosted as that is the only solution to cater to the growing food needs of the consumers in alarming numbers. As such organic farming in frequency and through the installation of intensive fertilizer growing establishments have become of the need of the hour. In consideration of this backdrop, vermicomposting is going to rule the roost and it has been governmentally acknowledged.

File Description	Document
Best practices as hosted on the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

### 7.3 Institutional Distinctiveness

#### 7.3.1

**Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

**Response:**

Amguri College like all other institutions of higher education in Sivasagar District and in broad sense to catch up with the other premier institutions of higher education has set up its vision of imparting quality higher education to the students. In this regard from time to time have finetuned the very components of this noble vision which has been acknowledged throughout the state and which have got expressed through the production of astounding results at the Degree Level in the Degree Final Year Exams throughout the last couple of years with students holding the laurel of best graduates in certain subjects apart from notching University Ranks. Behind this marvelous achievement at work is the dedication of the qualified and knowledge-hungry teachers to bringing out the best in students by providing them with all sorts of textual, co-textual knowledge apart from opening to them the channels to access an unending ocean of knowledge which the college has adopted as a mission. Both mission and vision have been synced and that is why the college till date has been able to carve its coveted recognition as one of the successful premier institutes of higher education. Mention-worthy is that students not only have enabled themselves under the able guidance of teachers to show outstanding results but at the same time after passing out from the institution keep contacting the faculty members for guidance to choose next course of action either higher education or competitive exam and most of them have made the college proud by cracking many state level competitive exams, joining different services under the government of Assam. In other cases some have been found to bring undying fame to the college by carrying out persistent research, resulting in innovations and as for some others with the education that they have been exposed to at the college, they have been able to contribute to the spreading of holistic environment and the promotion of the same.

This being the scenario, it should be categorically emphasized that students are the powerbanks of the college deciding and determining the success in the past, present and in the days to come. Students need exposure at any cost to the entire resources of higher education and its springs which is well understood by the academic fraternity and the authority. As such the faculty and authority often brainstorm together to tap the pool of students in and around the periphery of the location of the college. It is well understood that there does exist a batch of students who aspire after higher education but have hardly dreamt of fulfilling it being beaten off the track by their economic conditions. Such a batch of students has considered their inability to pay off the admission fees though meagre in nature as the college distinctively holds the record of charging lowest admission fees in the state keeping in consideration the grave economic condition of the students studying in the feeder schools. The college authority having sensitized the fact that a batch of meritorious students can't even afford the least fees,

does consultation with the faculty members and the controlling authority, the governing body of the college and ultimately waives off the entire fees in most cases and up to 90% in certain exceptional cases

This practice of giving free studyship to meritorious students has been cherished by the college as one of the distinctive best practices which it has been prioritizing and giving extreme thrust upon. Each and every year, the faculty members visit neighbourhoods in search of such talented students and on the basis of the certificates fully verified shortlist the names of such contenders. The college also adopts another formula of shortlisting the names of such students by conducting department wise entrance exams on the basis of the subject students have aspired to major in. Thus through these two formulas the final list of the students gets drafted and they have been usually intimated either through messenger or through phone. On the day of the admission, only for the sake of formal protocols their documents are verified and they are given admission accordingly without any charge. The college authority even ensures on demand and sometimes on voluntary basis that these students are not required to purchase any books as there is a horde of books both textual and reference on any subjects that these students can use for study at the college library or can get them issued to themselves for home study by using library cards. The college even sees to it that these meritorious students can enjoy all sorts of freebies. It is seen that under proper mentoring of teachers they can apply for merit scholarships belonging to both the state and central govts and it has been seen in real time that many meritorious students paying no fees at the time of admission have doubly benefitted by applying for merit scholarships under the guidance of teachers and in case of those lacking phone numbers, contact mails, they too have been provided strategic support and assistance by the college. The college has many functional trusts and the proceeds from the interest of funds accumulated in the trusts too are leveraged to help out the very group of students.

This very best practice of helping the free education to meritorious students has another aspect to it wherein the role is played by the administration and faculty members. Basically the faculty members come out to help students within and outside the department either by funding the procurement of books by the students or by providing them with monetary assistance so that they can purchase the very textual and referential books that they feel indispensable for the pursuit of their study. Teachers have been found to even fund the costly survey based education as per demands of the subjects in the greater interest of the college, one of the prestigious best practices nurtured by the college till date.

File Description	Document
Appropriate web in the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

## 5. CONCLUSION

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### Additional Information :

The college like all other premier institutes of higher education has been asked to ensure full-fledged roll out of the NEP in the days to come and the college honours the suggestions of the government and UGC to implement the same. But for succesfgul rolling out of the NEP including its mission and vision, the college anticipates receipt of all out cooperation from the government, the afiliating university , UGC, HEFA for upgrading its faculty infrastructure and strength which has been often dubbed as one of the vitals not only for the survival of the college but also for scaling newheights on its part in the days to come. It is metionworthy that way back in 2015-16 the college started a pilot project entitled ' Maitri Ek Gyan Jatra' an organic linkage programme wherein the faculty members from different departments of the college rendered their august yeoman service of providing quality teaching to the feeder schools in the periphery of the college and the trend was sustained till the dawn of Corona Pandemic in March 2020 .

The college hopes to revive this programme once again on having been served due notification in this regard to assert its corporate social commitment to the society.

### Concluding Remarks :

The college has already undergone two assessments one in the year 2004 and the other in the year 2016 being the Cycle 2 Accreditation. It has been always working hard to strive for excellence in all domains braving and overcoming all sorts of odds posed by man power insufficiency, intake of extremnely low-quality students , intermittent-internet issue ruptured communication system. Whether in honing the skills of students irrespective of their background of varied nature, or facilitating the upgradation of the teachers through discovery of their all -round potentials , the college has done a lot and has been committed to doing a lot in the days to come and this being the case with more systematic and extensive support from the stakeholders the college has dreamt to place itself in the pantheon of academia as one of the lumnious colleges in the coming decade and a robust accreditation highly looked forward to by NAAC this time will help the college in the upcoming decades to reach its genith and enjoy excellence in all domains. It boasts of having had the prsence of a couple of teachers who have been conducting innovative projects funded by the college and have inspired the coming generation of junior teachers to adopt such projects . It is believed that more and more undertaking of such projects would be helping the college to carve a prestigious niche among all the premier institues of higher education not only in the district but also in the state

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
2.1.1	<p><b>Enrolment percentage</b></p> <p><b>2.1.1.1. Number of students admitted year wise during last five years</b> Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>690</td> <td>620</td> <td>687</td> <td>818</td> <td>790</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>371</td> <td>234</td> <td>336</td> <td>379</td> <td>355</td> </tr> </tbody> </table> <p><b>2.1.1.2. Number of sanctioned seats year wise during last five years</b> Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>1140</td> <td>1140</td> <td>1140</td> <td>1140</td> <td>1140</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>450</td> <td>450</td> <td>450</td> <td>450</td> <td>450</td> </tr> </tbody> </table> <p>Remark : Input edited as per supporting documents</p>	2021-22	2020-21	2019-20	2018-19	2017-18	690	620	687	818	790	2021-22	2020-21	2019-20	2018-19	2017-18	371	234	336	379	355	2021-22	2020-21	2019-20	2018-19	2017-18	1140	1140	1140	1140	1140	2021-22	2020-21	2019-20	2018-19	2017-18	450	450	450	450	450
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2021-22	2020-21	2019-20	2018-19	2017-18																																					
450	450	450	450	450																																					
2.1.2	<p><b>Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)</b></p> <p><b>2.1.2.1. Number of actual students admitted from the reserved categories year - wise during the last five years</b> Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>423</td> <td>423</td> <td>423</td> <td>423</td> <td>423</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>76</td> <td>73</td> <td>78</td> <td>82</td> <td>85</td> </tr> </tbody> </table> <p><b>2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years</b></p>	2021-22	2020-21	2019-20	2018-19	2017-18	423	423	423	423	423	2021-22	2020-21	2019-20	2018-19	2017-18	76	73	78	82	85																				
2021-22	2020-21	2019-20	2018-19	2017-18																																					
423	423	423	423	423																																					
2021-22	2020-21	2019-20	2018-19	2017-18																																					
76	73	78	82	85																																					

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
423	423	423	423	423

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
225	225	225	225	225

Remark : Input edited Based on the sanctioned intake and HEIs state reservation policy

#### 2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

**2.4.1.1. Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
36	36	36	36	36

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
36	36	36	36	36

#### 2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

**2.4.2.1. Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
4	0	0	3	6

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
9	9	9	7	6

Remark : Input edited as per supporting documents

#### 2.6.2 Pass percentage of Students during last five years

**2.6.2.1. Number of final year students who passed the university examination year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
118	182	150	152	131

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
131	162	178	182	121

**2.6.2.2. Number of final year students who appeared for the university examination year-wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
171	182	179	228	188

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
188	230	200	182	171

Remark : Input edited as per supporting documents

**3.3.1. Number of research papers published per teacher in the Journals notified on UGC care list during the last five years****3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
7	3	2	1	4

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
03	02	01	01	03

Remark : Input edited as Calendar year publication can be considered (Jan to Dec) only

**3.3.2. Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years****3.3.2.1. Total number of books and chapters in edited volumes/books published and papers**

**in national/ international conference proceedings year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
21	8	6	6	16

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
13	08	06	06	16

Remark : Input edited as Calendar year publication can be considered (Jan to Dec) only

3.4.3 **Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years**

3.4.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
26	10	7	11	8

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
04	04	01	01	01

Remark : Input edited Excluding Yoga day/women's day celebration and considering only extension activities

5.1.2 **Capacity building and skills enhancement initiatives taken by the institution include the following**

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

Remark : Input edited as per supporting documents

5.1.4 **The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. Any 2 of the above

Remark : Input edited as per supporting documents

5.3.2 **Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
350	58	275	84	272

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
9	3	6	1	2

6.3.3 **Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
06	13	24	6	4

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
03	11	10	05	02

6.3.3.2. **Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
4	4	4	4	4

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
11	11	11	11	11

Remark : Input edited as per supporting documents

7.1.3

**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: D. Any 1 of the above

Remark : Input edited as per supporting documents

## 2.Extended Profile Deviations

ID	Extended Questions
1.1	<p><b>Number of teaching staff / full time teachers during the last five years (Without repeat count):</b>            Answer before DVV Verification : 34            Answer after DVV Verification : 37</p>